

ADULT ACUTE CARE: LAKESIDE 40 - MED/PSYCH UNIT

PATIENT BELONGINGS

STANDARD OPERATING PROCEDURE

Purpose

The purpose of this standard operating procedure is to provide guidelines for the handling of patient belongings on Lakeside 40 – Med/Psych Unit.

Key Points

UH provides a safe environment on Lakeside 40. Patient belongings will be inventoried, valuables secured and unsafe items removed. The remainder of the patient belongings will be secured in the patient's closet in their room.

Procedure

1. Upon admission, the admitting nurse or PCNA will inventory the patient's belonging and document in the medical record.
2. Valuables will be secured in the lockers found on Lakeside 20 or given to UH police
3. Unsafe items (see Appendix A for examples) will be removed and discarded or given to UH police.
4. If weapons are discovered, call UH Police. Weapons are handled in accordance with GM-11 Weapons Control.
5. Securing of items:
 - 5.1 Weapons, illegal drugs and valuables will be given to UH Police
 - 5.2 Other items will be stored in the patient rooms in the closet provided. The closets will be locked.