

Fall 2011  
Tue/Thu 6:00P-7:50P  
1610 Studio Arts Building  
Prerequisite: art majors

Course Instructor:  
Teaching Assistant WonJae Lee  
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Course Supervisor:  
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Office Hours (1610A SA):  
Tue/Thu 2:00 p.m. - 3:00 p.m. (by  
appointment only)

DEO: Professor John Beldon Scott  
Office:  
180 Studio Arts Building

**This course includes a Woodshop orientation that will run three class sessions. At the time of your orientation you will be charged a \$15.00 Woodshop fee, which covers the cost of materials and consumables you will use in these sessions. Missing any of the sessions will result in a full letter grade reduction in the class.**

### The Course

Design Fundamentals is directed towards all areas of studio art. It focuses on problem solving processes and technical and conceptual skills within the two and three-dimensional realm. The course is taught using digital applications and processes. Course activities will include lectures, discussions, demonstrations, practical exercises, assignments, critiques, a midterm and a digital portfolio.

### Objectives

Students will gain:

1. A basic understanding and knowledge of the elements which constitute a two and three-dimensional visual language.
2. The skills to investigate, develop and refine visual ideas.

### Topics

1. Basic organic geometry as applied to two and three-dimensional design
2. Basic drafting
3. Composition theory
4. Color theory
5. Digital model construction and production using technology in Rapid Prototyping and CNC laser cutting.
6. Introduction to basic digital applications

### Requirements

The course requirements are class participation, timely completion of the assignments and a final digital portfolio. Participation includes making comments during class presentations and also being prepared for class, with the necessary material and in time. For each semester hour worth of credit students should expect to spend three hours per week preparing for class sessions. Attending the class on time and regularly is mandatory, even in classes scheduled for working sessions only. No unexcused absences will be allowed and late **final portfolios will not be accepted.**

### Grading

The student's grade will be based on the overall improvement, performance during the semester, fulfillment of requirements, and a final digital portfolio. By midterm week, digital portfolios should be turned in for grading purposes. This is done to give an idea of how the student is doing in the class. The grade received by this time is not final and can always be improved. Issues like interest, effort, class participation, timely completion of assignments and attendance will count towards the final grade but not towards the midterm. Again, no unexcused absences are allowed. For each unexcused absence the grade will be lowered a half letter grade (ie. A to A-). Two late attendance marks (more than 10 minutes late) will be noted as one unauthorized absence. Plus/minus (+/-) grading will be used.

### Grade Scale

A - Consistently superior attention to work, superior attendance and participation, projects completed on time and produces a superior quality of work, showing initiative and independent thinking.  
B - Good attention to work, excellent attendance and participation, projects completed on time and consistently produces high quality work.  
C - Work in on time, average participation, work quality is adequate.  
D - Some work in on time, less than adequate work, lack of participation in discussions and repeated absences.  
F - Work not submitted on time, repeated absences, failure to participate or produce acceptable work.

### Portfolios Deadlines and Quiz Dates:

Midterm Portfolio: Thursday Oct. 27

Final Portfolio: Thursday Dec. 8

### Information

1. Undergraduate Advisor: Molly Rechkemmer (molly-rechkemmer@uiowa.edu) (319) 384-0940 (1106 SA).

2. In case of disease only hospital or doctor's official documentation will be accepted for an excused absence. Student statement will NOT be accepted in any situation. It is REQUIRED to bring some sort of official documentation to have an absence excused.

3. I would like to hear from anyone who has a disability which may require seating modifications or testing accommodations or accommodations of other class requirements, so that appropriate arrangements may be made. Please contact me during my office hours. I will be glad to help.

4. It is the policy of the School of Art and Art History that we use only the official UI e-mail address to communicate with our students. It is your responsibility to keep your UI e-mail account active and up to date.

5. Please keep your work area clean. Remember to clean up after yourself and to put the chair back after each class section. Make sure the table is cleaned and all your garbage is picked up around your work area.

6. Food and drink are prohibited in the computer area-**no exceptions.**

7. Don't forget to log out from your computer before you leave the room to avoid problems with your printing account and other issues.

8. Always have your flash drive with you. This class is completely digital. Backing up your files is strictly your responsibility.

9. Grading will be based on your digital work. If you lose your flash drive or your files, you lose your work therefore you cannot be graded so you fail the class.

**Information continued**

10. The use of social networking (facebook, email, text messages, etc) during a lecture for outside classwork or personal reasons is prohibited. Students who disregard this rule will be asked to leave the classroom.

11. Cellphone usage is prohibited during class time.

12. Course Syllabus Addendum is in the third page.

**Requirements**

- Minimal of 8 GB Flash drive (\*required for the second day of class)
- Use of ICON
- 9-1/4" Diameter Color Wheel (Artist's Mixing Guide) from The Color Wheel Company - [www.colorwheelco.com](http://www.colorwheelco.com)

**Suggestions**

-External hard drive: In order to facilitate the storage of your files you can buy an external hard drive or purchase storage space online.

**For your information**

**Woodshop Use and Fees**

The School of Art and Art History Woodshop is a common use facility for any student enrolled in a studio art class. The woodshop has a \$25 per student per semester buy-back fee. All students who use the woodshop must pay this fee, which goes towards the replacement of consumables as well as equipment repairs, replacements and other shop related expenses. Students can opt to pay a one-time use fee of \$5 to work for one day only. However if they come back in for further use they must pay the \$25 lab fee at that time. This will mean that in total they will be charged \$30. The students will be U-Billed by the lab coordinator before they begin working. Students must also complete safety training and fill out a woodshop safety release form every semester to work in the shop. To do this they must see the Woodshop Lab Specialist, Adam Krueger. Woodshop open hours and schedules are posted on the door of the woodshop.

Students enrolled in classes that require the use of woodshop as part of their class instruction will be U-billed at the time of use.

### Electronic Communication

University policy specifies that students are responsible for all official correspondences sent to their University of Iowa e-mail address (@uiowa.edu). Faculty and students should use this account for correspondences.

### Homework Expectation

For each semester hour of credit that an Art and Art History course carries, students should expect to spend approximately two hours per week outside of class preparing for class sessions. That is, in a three-credit-hour course, instructors design course assignments on the assumption that students will spend six hours per week in out-of-class preparation.

### Your Responsibilities

Your responsibilities to this class -- and to your education as a whole -- include attendance and participation. This syllabus details specific expectations the instructor may have about attendance and participation. You have a responsibility to help create a classroom environment where all may learn. At the most basic level, this means you will respect the other members of the class and the instructor and treat them with the courtesy you hope to receive in return.

### Student Classroom Behavior

The ability to learn is lessened when students engage in inappropriate classroom behavior, distracting others; such behaviors are a violation of the Code of Student Life. When disruptive activity occurs, a University instructor has the authority to determine classroom seating patterns and to request that a student exit the classroom, laboratory, or other area used for instruction immediately for the remainder of the period. One-day suspensions are reported to appropriate departmental, collegiate, and Student Services personnel (Office of the Vice President for Student Services and Dean of Students).

### Academic Fraud

Plagiarism and any other activities when students present work that is not their own are academic fraud. Academic fraud is a serious matter and is reported to the departmental DEO and to the Associate Dean for Undergraduate Programs and Curriculum. Instructors and DEOs decide on appropriate consequences at the departmental level while the Associate Dean enforces additional consequences at the collegiate level. See the CLAS Academic Fraud section of the Student Academic Handbook. [www.clas.uiowa.edu/students/handbook/x/#2](http://www.clas.uiowa.edu/students/handbook/x/#2)

### Making a Suggestion or a Complaint

Students with a suggestion or complaint should first visit the instructor, then the course supervisor, and then the departmental DEO. Complaints must be made within six months of the incident. See the CLAS Student Academic Handbook.

### Accommodations for Disabilities

A student seeking academic accommodations should first register with Student Disability Services and then meet privately with the course instructor to make particular arrangements. For more information see Student Disability Services at [www.uiowa.edu/~sds/](http://www.uiowa.edu/~sds/)

### Understanding Sexual Harassment

Sexual harassment subverts the mission of the University and threatens the well-being of students, faculty, and staff. All members of the UI community have a responsibility to uphold this mission and to contribute to a safe environment that enhances learning. Incidents of sexual harassment should be reported immediately. See the UI

Comprehensive Guide on Sexual Harassment for assistance, definitions, and the full University policy.

### Reacting Safely to Severe Weather

In severe weather, class members should seek appropriate shelter immediately, leaving the classroom if necessary. The class will continue if possible when the event is over. For more information on Hawk Alert and the siren warning system, visit the Public Safety web site.

### Resources for Students

- Writing Center 110 English-Philosophy Building, 335-0188, [www.uiowa.edu/~writingc](http://www.uiowa.edu/~writingc)
- Speaking Center 12 English-Philosophy Building, 335-0205, [www.uiowa.edu/~rhetoric/centers/speaking](http://www.uiowa.edu/~rhetoric/centers/speaking)
- Mathematics Tutorial Laboratory 314 MacLean Hall, 335-0810, [www.uiowa.edu/mathlabTutor](http://www.uiowa.edu/mathlabTutor)
- Referral Service Campus Information Center, Iowa Memorial Union, 335-3055, [www.imu.uiowa.edu/cic/tutor\\_referral\\_service](http://www.imu.uiowa.edu/cic/tutor_referral_service)

### CLAS Final Examination Policies

Final exams may be offered only during finals week. No exams of any kind are allowed during the last week of classes. Students should not ask their instructor to reschedule a final exam since the College does not permit rescheduling of a final exam once the semester has begun. Questions should be addressed to the Associate Dean for Undergraduate Programs and Curriculum.

### Missed exam policy

University policy requires that students be permitted to make up examinations missed because of illness, mandatory religious obligations, certain University activities, or unavoidable circumstances. Excused absence forms are required and are available at the Registrar web site: [www.registrar.uiowa.edu/forms/absence.pdf](http://www.registrar.uiowa.edu/forms/absence.pdf)

### University Examination Policy Final Examinations

An undergraduate student who has two final examinations scheduled for the same period or more than three examinations scheduled for the same day may file a request for a change of schedule before the published deadline at the Registrar's Service Center, 17 Calvin Hall, 8-4:30 M-F, (384- 4300).

### Plus-Minus Grading

All the department's instructors can append plus or minus grades to the letter grades they assign for the course. If the instructor does not specifically indicate in the syllabus that he or she will not assign pluses or minuses, students should assume that this form of grading will be used

### Studio Model Policy and Guidelines

Drawing from the live nude model will be part of some drawing courses and may include models of any gender identity. Instructors and students should demonstrate consideration for the model and behave professionally and with respect. This will include an instructor discussing the purpose of particular poses with the model, and the right of the model to choose to accept or reject a given assignment. It is not appropriate to touch the model or ask that models touch one another in a pose. All sheets used in any modeling session are to be put in the laundry box located in 1820 SA. Only the faculty member and the students enrolled in the class are allowed in the studio classroom when the model is posing. The doors to classrooms using studio models should be kept closed, and signs posted on the door for privacy.