



## COLLEGE OF LIBERAL ARTS & SCIENCES

Department of Political Science

341 Schaeffer Hall

Iowa City, IA 52242-1409

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### **Benjamin F. Shambaugh Conference “American Voter Revisited” May 8-11, 2008**

#### **Lodging: The Sheraton Iowa City**

The Department of Political Science will be billed directly for your hotel room and breakfasts (see below) that you have charged to your room—note to the restaurant when you order that this is being charged to the University and sales tax is not to be added to the ticket. The department cannot pay for alcohol, movies, laundry, gift shop items, sales tax or fitness center charges.

#### **Breakfast**

If you would like breakfast prior to the morning sessions, you may dine in the Sheraton restaurant located across the corridor from the front desk. You may charge your meals to your hotel room—please take your room key with you (sales tax is not to be added to the ticket—see above). The sessions begin at 8:15 AM on Friday and at 8:45 AM on Saturday (coffee and rolls will be served both days).

#### **Lunch**

Catered lunches will be served on the days of the conference sessions: 12:30 Friday and Saturday.

#### **Dinner**

There will be three conference dinners. The Thursday night dinner will be a buffet served in the hotel to accommodate everyone's arrival time and will be set up from 7:30-10:00 PM in the Johnson Room, lower level of the Sheraton. The dinner on Friday evening will be held at Givanni's in downtown Iowa City at 6:00 PM—about a half a block from the hotel (meet in the hotel lobby at 5:50 PM). The dinner location on Saturday night is at the Tuscan Moon in Kalona (meet in the hotel lobby at 6:20 PM for transportation).

#### **Travel**

One of our conference graduate assistants (Daniel Bowen or William Franko—pictured below) will meet you at the Cedar Rapids airport to transport you to the Sheraton. They also will take you to the airport for your return flight. A schedule is attached for arrival/departure times noting when you will be met at the airport and when you will depart from the Sheraton. Upon arrival you will receive a conference folder that includes all conference information and information about the department, university and the Iowa City area.

If you incur other travel expenses (transportation to the airport, etc.) which need to be reimbursed after the conference or if you purchase your own airfare, please send the receipts to Karen Stewart, Department of Political Science, 341 Schaeffer Hall, University of Iowa, Iowa City, Iowa 52242-1409, 319-335-2357 or email: [karen-stewart@uiowa.edu](mailto:karen-stewart@uiowa.edu). If you have any questions, please contact her. Also, please send her your home address to use with travel payments (required by the University of Iowa).

If you did book your own airfare and have not already done so, please send a copy of the electronic ticket to Karen Stewart (via email) so that we will know your arrival and departure plans.



DANIEL BOWEN



WILLIAM FRANKO