

COLLEGE OF LIBERAL ARTS & SCIENCES

Department of Political Science

341 Schaeffer Hall Iowa City, IA 52242-1409 319-335-2358 Fax 319-335-3400

Lodging: The Sheraton Iowa City

The Department of Political Science will be billed directly for your lodging—all except sales tax, alcohol, movies, laundry or fitness center charges.

Breakfast

If you would like breakfast prior to the morning session, you may dine in the Sheraton restaurant located across the corridor from the front desk. You may charge your meals to your hotel room—please take your room key with you.

Lunch

A conference lunch will be catered on Friday, January 4 at the conference site in room 302 Schaeffer Hall.

Dinner

You will meet in the hotel lobby prior to conference dinners on Thursday and Friday nights. You will be dining at Givanni's restaurant which is a half-block from the hotel. Please gather in the lobby by 4:50 PM to walk to the restaurant. You will return to the hotel for transportation to the caucus. Friday night's dinner/reception will be hosted at the home of Tom Rice. Please gather in the lobby by 6:30 PM for transportation to his home.

There are six of you who will have arrived by Wednesday, January 2. Please meet in the lobby by 6:15 PM for dinner—you will be able to walk one to two blocks to the restaurant. Professors Peverill Squire and Michael Lewis-Beck will meet you in the lobby.

Travel Reimbursement

If the conference is reimbursing you for your airfare, please send the e-ticket via email to <u>karen-stewart@uiowa.edu</u>. If you have any questions, please contact her via email or 319-335-2357.

Arrival/Departure Arrangements

As soon as all travel itineraries are received, a schedule will be posted noting who will meet you at the airport and what time you will be scheduled to leave for the Cedar Rapids airport for departure. One of the following graduate student conference participants will be providing transportation: <u>Daniel Bowen</u>, William Franko or <u>James Rydberg</u>. If you are flying, please send your e-ticket via email to karenstewart@uiowa.edu. If you are driving, please send her your arrival and departure date and time via email. These are needed as soon as possible, but certainly no later than December 28.

On January 1, arrangements have been made with the Airport Shuttle to pick up Annie Laurent and Bernard Dolez who are arriving at 7:10 PM from France, and take them to the Sheraton. The department will be billed directly for the fares.

Upon arrival you will be provided with a folder that will contain 1) the conference schedule, 2) a hard copy of this information, 3) a departure schedule and 4) information about the department, the University of Iowa, and a map of downtown Iowa City and the campus.

Please see the conference web site at http://myweb.uiowa.edu/bhlai/caucus/